

Privacy & Terms

About

Home Architectural Ltd ("HA Ltd", "we", "us" and "our") is registered in England and Wales 7362187. Our registered address is 12 Glebe Lane, Widnes, WA8 9JD.

Intellectual Property and Copyright

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Privacy Policy

This Policy sets out the basis on which any personal data HA Ltd collect from you, or that you provide to us, will be used, disclosed, transferred and stored, and outlines your individual rights with regards this.

Lawful Basis

We collect and hold data under the GDPR lawful basis of the performance of a contract with an individual to enable us to carry out our business of providing architectural services.

Data We May Collect From You

We collect and process information that you provide to us (written, email, phone, contact details, message content and attachments) to enable us to provide you with information or services that you request from us, and to carry out obligations arising from any contracts entered into between you and us and any third parties.

Disclosure of Data

We will only disclose your personal information to third parties if we are under a duty to disclose to comply with a legal obligation, or to protect the rights, property or safety of HA Ltd, clients or others.

Storage of Data

All information you provide to us is stored on our secure pc. Obsolete computers will be disposed of responsibly with data securely removed before destruction or recycling. Old paper files are securely archived then shredded. We are required to hold information for 12 years for insurance purposes.

Access to Information

You have the right to request access to information held about you and to request for it to be updated or erased, unless there is a legal reason for us to keep the information.

Data Breach

If a data breach occurs, we will inform the Information Commissioner within 72 hours of becoming aware of the issue and notify any affected individuals.

Changes to Our Privacy Policy

Any changes we make to our Privacy Policy in the future will be posted on this website.

Revised May 2018.